# **2024 Annual Implementation Plan**

for improving student outcomes

Richmond West Primary School (5044)



Submitted for review by Trevor Strolla (School Principal) on 04 March, 2024 at 04:26 PM Endorsed by Jane Greig-Hancock (Senior Education Improvement Leader) on 05 March, 2024 at 12:37 PM Endorsed by Bronwyn Green (School Council President) on 22 April, 2024 at 12:09 PM

# **Self-evaluation summary - 2024**

	FISO 2.0 dimensions	Self-evaluation level
Leadership	The strategic direction and deployment of resources to create and reflect shared goals and values; high expectations; and a positive, safe and orderly learning environment	
	Shared development of a culture of respect and collaboration with positive and supportive relationships between students and staff at the core	
Teaching and learning	Documented teaching and learning program based on the Victorian Curriculum and senior secondary pathways, incorporating extracurricula programs	
	Use of common and subject-specific high impact teaching and learning strategies as part of a shared and responsive teaching and learning model implemented through positive and supportive student-staff relationships	

Assessment	development, and imple classrooms.  Systematic use of asses	and evidence to drive the prioritisation, ementation of actions in schools and essment strategies and measurement practices edback on student learning growth, attainment es	
Engagement	families/carers, commun students' participation at Activation of student voice	d active partnerships between schools and nities, and organisations to strengthen nd engagement in school  ce and agency, including in leadership and students' participation and engagement in	
Support and resources	relationships to support  Effective use of resource	contextualised approaches and strong student learning, wellbeing and inclusion es and active partnerships with families/carers, community organisations to provide tudents	
Enter your reflective comments  Considerations for 2024			
Documents that	support this plan		

# **Select annual goals and KIS**

Four-year strategic goals	Is this selected for focus this year?	Four-year strategic targets	12-month target  The 12-month target is an incremental step towards meeting the 4-year target, using the same data set.
Priorities goal In 2024 we will continue to focus on student learning - with an increased focus on numeracy - and student wellbeing through the priorities goal, a learning key improvement strategy and a wellbeing key improvement strategy.	No	Support for the priorities	
Strengthen student agency to improve engagement in learning.	Yes	By 2026, increase the percent positive responses score on AtoSS for the following factors:  • Stimulated learning from 71 per cent in 2022 to 80 per cent  • Motivation and interest from 70 per cent in 2022 to 80 per cent  • Student voice and agency from 54 per cent in 2022 to 68 per cent  • Self-regulation and goal setting from 76 per cent in 2022 to 85 per cent.	Stimulated learning to 70% Student voice and agency to 54%
		By 2026, increase the percentage positive endorsement in the School Staff Survey for the following measures:  • Use of student feedback to inform practice from 77 per cent in 2021 to 85 per cent  • Understanding formative assessment from 62 per cent in 2021 to 72 per cent.	Use of student feedback to inform practice to 77%

		By 2026, increase the percentage positive endorsement in the Parent Opinion Survey for the following measures:  • Stimulating learning environment from 77 per cent in 2021 to 85 per cent  • Student Motivation and support from 77 per cent 2021 to 85 per cent  • Student agency and voice from 72 per cent in 2021 to 80 per cent  • High expectations for success from 81 per cent in 2021 to 90 per cent.	Stimulating learning environment to 77%Student agency and voice to 72%
Maximise the learning growth of students within the Chinese bilingual program.	Yes	By 2026, increase the percentage of students in the Chinese bilingual making above benchmark growth in NAPLAN from Year 3 to Year 5 for:  Reading from 21 per cent in 2021 to 30 per cent Writing from 11 per cent in 2021 to 25 per cent Spelling from 12 per cent in 2021 to 22 per cent Numeracy from 25 per cent in 2021 to 30 per cent.	NA
		By 2026, increase the percentage of Year 2 to 6 students combined average in the Chinese bilingual program, to be making at or above expected growth over one year against the Victorian Curriculum in:  • Reading and Viewing from 87 per cent in 2021 to 92 per cent  • Writing from 89 per cent in 2021 to 94 per cent  • Number and Algebra from 87 per cent in 2021 to 92 per cent.	*Non equity funded only - Not necessarily Chinese bilingual*Number & Algebra (Non- equity Funded) 2023 maintain 93%

		By 2026, increase the percentage positive endorsement in the School Staff Survey for the following measures:  • Instructional Leadership from 46 per cent in 2021 to 65 per cent  • Collective efficacy from 67 per cent in 2021 to 78 per cent  • Guaranteed and viable curriculum from 72 per cent in 2021 to 81 per cent  • Monitoring effectiveness of using data from 69 per cent in 2021 to 83 per cent  • Moderate assessment tasks together from 62 per cent in 2021 to 80 per cent.	Instructional Leadership >70%Guaranteed and viable curriculum 75%
Maximise the learning growth of students within the non-bilingual and Vietnamese program.	Yes	By 2026, increase the percentage of equity funded students making above Benchmark Growth in NAPLAN from Year 3 to Year 5 in:  Reading from 22 per cent in 2021 to 27 per cent Writing from 0 per cent in 2021 to 12 per cent Spelling from 14 per cent in 2021 to 20 per cent Numeracy from 22 per cent in 2021 to 27 per cent.	NA
		By 2026, increase the percentage of students from Prep to 6 achieving at or above the expected level against the Victorian Curriculum in Semester 2 in: Reading and Viewing:  • Equity funded students from 66 per cent in 2021 to 71 per cent  • EAL funded students from 74 per cent in 2021 to 80 per cent.  Writing:  • Equity funded students from 48 per cent in 2021 to 60 per cent	Writing (Equity Funded) 2023 - 60%Number & Algebra (Equity Funded) 2023 - 67%

<ul> <li>EAL funded students from 69 per cent in 2021 to 80 per cent.</li> <li>Number and Algebra:</li> <li>Equity funded students from 67 per cent in 2021 to 72 per cent</li> <li>EAL funded students from 80 per cent in 2021 to 91 per cent.</li> </ul>	
By 2026, increase the percent positive responses score on AtoSS for the following factors:  • Sense of confidence from 73 per cent in 2022 to 78 per cent  • Sense of connectedness from 78 per cent in 2022 to 85 per cent  • Respect for diversity from 74 per cent in 2022 to 80 per cent  • Managing bullying from 67 per cent in 2022 to 78 per cent  • Advocate at school from 75 per cent in 2022 to 80 per cent.	Respect for diversity 74%Managing bullying 67%

Goal 2	Strengthen student agency to improve engagement in learning.
12-month target 2.1-month target	Stimulated learning to 70% Student voice and agency to 54%
12-month target 2.2-month target	Use of student feedback to inform practice to 77%
12-month target 2.3-month target	Stimulating learning environment to 77% Student agency and voice to 72%

Key Improvement Strategies		Is this KIS selected for focus this year?	
KIS 2.a Leadership	Build shared understanding of student voice and agency across the school community.  Yes		
KIS 2.b Engagement	Build teacher practice to integrate student agency across the curriculum.		
KIS 2.c Engagement	Further develop and expand the school's student leadership model.	No	
Explain why the school has selected this KIS as a focus for this year. Please make reference to the self-evaluation, relevant school data, the progress against School Strategic Plan (SSP) goals, targets, and the diagnosis of issues requiring particular attention.	the work with students.  the work with students.  the work with students.  the work with students.  the work with students.		
Goal 3 Maximise the learning growth of students within the Chinese bilingual program.			
12-month target 3.1-month target	NA NA		
12-month target 3.2-month target	*Non equity funded only - Not necessarily Chinese bilingual*		
	Number & Algebra (Non-equity Funded) 2023 maintain 93%		
12-month target 3.3-month target	Instructional Leadership >70% Guaranteed and viable curriculum 75%		
Key Improvement Strategies		Is this KIS selected for focus this year?	
KIS 3.a	Review and embed the key elements of the school's instructional model.	Yes	

Teaching and learning			
KIS 3.b Assessment	Strengthen teacher use of assessment to inform planning for differentiation.		
KIS 3.c Assessment	Develop the use of the PLC inquiry model to monitor students' growth to inform planning and teaching.		
Explain why the school has selected this KIS as a focus for this year. Please make reference to the self-evaluation, relevant school data, the progress against School Strategic Plan (SSP) goals, targets, and the diagnosis of issues requiring particular attention.	Large number of new staff, existing staff who need some focus on certain elements		
Goal 4	Maximise the learning growth of students within the non-bilingual and Vietnamese program.		
12-month target 4.1-month target	NA NA		
12-month target 4.2-month target	Writing (Equity Funded) 2023 - 60% Number & Algebra (Equity Funded) 2023 - 67%		
12-month target 4.3-month target	Respect for diversity 74% Managing bullying 67%		
Key Improvement Strategies		Is this KIS selected for focus this year?	
KIS 4.a Teaching and learning	Develop targeted teaching approaches to support the needs of students.	Yes	
KIS 4.b Assessment	Review and strengthen use of assessment to inform planning for differentiation.		

KIS 4.c Support and resources	To strengthen and broaden learning and wellbeing supports for students.	No
Explain why the school has selected this KIS as a focus for this year. Please make reference to the self-evaluation, relevant school data, the progress against School Strategic Plan (SSP) goals, targets, and the diagnosis of issues requiring particular attention.	KIS 4a encompasses opportunties for wellbeing, teaching and learning to be common work.	

## Define actions, outcomes, success indicators and activities

Goal 2	Strengthen student agency to improve engagement in learning.
12-month target 2.1 target	Stimulated learning to 70% Student voice and agency to 54%
12-month target 2.2 target	Use of student feedback to inform practice to 77%
12-month target 2.3 target	Stimulating learning environment to 77% Student agency and voice to 72%
KIS 2.a The strategic direction and deployment of resources to create and reflect shared goals and values; high expectations; and a positive, safe and orderly learning environment	Build shared understanding of student voice and agency across the school community.
Actions	Develop an agreed and shared definition of Student Voice and Agency with staff, students and families.
Outcomes	Students will  - understand what they are learning, why they are learning it and how they know if they are successful  - explain how they have input into their learning and their experience at school  Teachers will  - make learning visible through consistent Instructional Model implementation  - have a consistent understanding of Student Voice, Leadership and Agency.  Leaders will:  - support staff to define student voice and agency  - support staff build shared vocabulary and understanding of what student voice and agency looks like
Success Indicators	Early indicators - Increased visibility and consistent implementation of Instructional Model in all classes and specialist subjects Late Indicators

- Beginning opportunities for sture - Development of collaborative p		ers on their learning		
Activities	People responsible	Is this a PL priority	When	Activity cost and funding streams
Construct a formal process for the coordination of Attitudes to School Survey implementation across the shool	☑ Leadership team	□ PLP Priority	from: Term 2 to: Term 2	\$2,000.00  Disability Inclusion Tier 2 Funding will be used
Collect data from staff on their view of Student Voice, Agency and Leadership	☑ Leadership team	□ PLP Priority	from: Term 1 to: Term 1	\$0.00
Deliver Professional Learning for staff on Student Voice, Agency and Leadership to create a shared definition and understanding of these	☑ Leadership team	□ PLP Priority	from: Term 2 to: Term 3	\$0.00
Develop Disability Inclusion Profiles for students who require adjustments to access learning.	☑ Disability inclusion coordinator	☑ PLP Priority	from: Term 1 to: Term 4	\$75,000.00  ☑ Disability Inclusion Tier 2 Funding will be used
Develop a Learning to Learn program to relaunch the School Wide Positive Behaviours framework	☑ Disability inclusion coordinator ☑ Leadership team	☑ PLP Priority	from: Term 2 to: Term 2	\$2,000.00  Schools Mental Health Menu items will be used which

	✓ Mental health and wellbeing leader  ✓ School improvement team  ✓ Mental health and wellbeing funded DET funded or free items				
Goal 3	Maximise the learning growth of students within the Chinese bilingual program.				
12-month target 3.1 target	NA NA				
12-month target 3.2 target	*Non equity funded only - Not necessarily Chinese bilingual*				
	Number & Algebra (Non-equity Funded) 2023 maintain 93%				
12-month target 3.3 target	Instructional Leadership >70% Guaranteed and viable curriculum 75%				
KIS 3.a  Documented teaching and learning program based on the Victorian Curriculum and senior secondary pathways, incorporating extra-curricula programs	Review and embed the key elements of the school's instructional model.				
Actions	Further embed the school's instructional model				
Outcomes	Leaders will:  - Have a clear and consistent narrative about the school's Instructional Model Staff will:  - have a consistent understanding of the Instructional Model  - understand the impact a consistent Instructional Model has on student learning and engagement Students will:  - have a consistent cross and within year experience  - be able to articulate elements of the Instructional Model (e.g. Learning Intention & Success Criteria)				

Success Indicators	Early indicators - Increased visibility and consistent implementation of Instructional Model in all classes and specialist subjects - Teachers use learning walks as a means to monitor the consistent implementation of the RWPS Instructional Model Late indicators				
Activities		People responsible	Is this a PL priority	When	Activity cost and funding streams
Induct and mentor new staff to the school's Instructional Model for Literacy and Numeracy (including graduates and staff new to the school)		<ul> <li>✓ Assistant principal</li> <li>✓ Leadership team</li> <li>✓ Learning specialist(s)</li> <li>✓ Principal</li> <li>✓ School improvement team</li> </ul>	☑ PLP Priority	from: Term 1 to: Term 4	\$5,000.00
Refamiliarise all staff with the Instructional Model, supporting documentation and resources developed		<ul><li>✓ Learning specialist(s)</li><li>✓ School improvement team</li></ul>	☑ PLP Priority	from: Term 2 to: Term 2	\$0.00
Conduct Learning Walks or Peer Observations focused on Intructional Model implementation		<ul><li>✓ Leadership team</li><li>✓ School improvement team</li><li>✓ Teacher(s)</li></ul>	□ PLP Priority	from: Term 3 to: Term 4	\$2,000.00
Learning Specialist support provided to teams during planning sessions		☑ Learning specialist(s)	□ PLP Priority	from: Term 3 to: Term 4	\$0.00
Goal 4	Maximise the learning growth of students within the non-bilingual and Vietnamese program.				
12-month target 4.1 target	NA NA				

12-month target 4.2 target		Writing (Equity Funded) 2023 - 60% Number & Algebra (Equity Funded) 2023 - 67%				
12-month target 4.3 target	Respect for diversity 74% Managing bullying 67%					
KIS 4.a  Documented teaching and learning program based on the Victorian Curriculum and senior secondary pathways, incorporating extra-curricula programs	Develop targeted teaching approaches to support the needs of students.					
Actions	- Strengthen the capacity of staff	- Strengthen the capacity of staff to differentiate for the learning and wellbeing needs of all students				
Outcomes	Staff will:  - understand the tiered model of intervention  - use IEPs as part of their planning process Leaders will:  - know who Tier 3 students are for Learning and Wellbeing  - discuss Tier 3 students regularly as part of School Improvement Team meetings Students will:  - know and understand their learning goals  - describe and assess their progress to their learning goals					
Success Indicators	Early Indicators: - Staff PL completed around Disability Inclusion and Tiered Intervention - Lesson plans reflect the differentiated needs for Tier 3 students Late Indicators - IEPs developed for all Tier 3 students and critical Tier 2 students (Wellbeing, Behaviour & Learning) - Planning demonstrates consideration of student learning at point of need for individual students					
Activities		People responsible	Is this a PL priority	When	Activity cost and funding streams	

Deliver Professional Learning for staff on Tiered Intervention for Wellbeing, Learning and Behaviour	<ul><li>✓ Leadership team</li><li>✓ School improvement team</li></ul>	☑ PLP Priority	from: Term 2 to: Term 2	\$2,000.00  Disability Inclusion Tier 2 Funding will be used
Conduct Learning Walks or Peer Observations focused on differentiation	<ul><li>✓ Leadership team</li><li>✓ School improvement team</li><li>✓ Teacher(s)</li></ul>	□ PLP Priority	from: Term 3 to: Term 4	\$3,000.00  ☑ Disability Inclusion Tier 2 Funding will be used
Highlight successes for students in the non-bilingual or Vietnamese program	<ul><li>✓ Leadership team</li><li>✓ School improvement team</li></ul>	□ PLP Priority	from: Term 1 to: Term 4	\$0.00
Develop a whole school tracking process to indentify and support Tier 2 and 3 students across the school	☑ Learning specialist(s)	□ PLP Priority	from: Term 2 to: Term 4	\$2,000.00  ☑ Disability Inclusion Tier 2 Funding will be used
Provide additional classroom support for disadvantaged students	☑ Education support	☑ PLP Priority	from: Term 1 to: Term 4	\$75,000.00  ☑ Equity funding will be used

## **Funding planner**

#### Summary of budget and allocated funding

Summary of budget	School's total funding (\$)	Funding allocated in activities (\$)	Still available/shortfall
Equity Funding	\$84,355.90	\$75,000.00	\$9,355.90
Disability Inclusion Tier 2 Funding	\$145,664.82	\$84,000.00	\$61,664.82
Schools Mental Health Fund and Menu	\$36,960.93	\$32,000.00	\$4,960.93
Total	\$266,981.65	\$191,000.00	\$75,981.65

### Activities and milestones – Total Budget

Activities and milestones	Budget
Construct a formal process for the coordination of Attitudes to School Survey implementation across the shool	\$2,000.00
Develop Disability Inclusion Profiles for students who require adjustments to access learning.	\$75,000.00
Develop a Learning to Learn program to relaunch the School Wide Positive Behaviours framework	\$2,000.00
Deliver Professional Learning for staff on Tiered Intervention for Wellbeing, Learning and Behaviour	\$2,000.00
Conduct Learning Walks or Peer Observations focused on differentiation	\$3,000.00
Develop a whole school tracking process to indentify and support Tier 2 and 3 students across the school	\$2,000.00
Provide additional classroom support for disadvantaged students	\$75,000.00
Totals	\$161,000.00

### Activities and milestones - Equity Funding

Activities and milestones	When	Funding allocated (\$)	Category
Provide additional classroom support for disadvantaged students	from: Term 1 to: Term 4	\$75,000.00	☑ School-based staffing
Totals		\$75,000.00	

### Activities and milestones - Disability Inclusion Funding

Activities and milestones	When	Funding allocated (\$)	Category
Construct a formal process for the coordination of Attitudes to School Survey implementation across the shool	from: Term 2 to: Term 2	\$2,000.00	<ul> <li>Professional learning for school-based staff</li> <li>Middle school leaders</li> </ul>
Develop Disability Inclusion Profiles for students who require adjustments to access learning.	from: Term 1 to: Term 4	\$75,000.00	☑ Education workforces and/or assigning existing school staff to inclusive education duties
Deliver Professional Learning for staff on Tiered Intervention for Wellbeing, Learning and Behaviour	from: Term 2 to: Term 2	\$2,000.00	<ul> <li>✓ Professional learning for school-based staff</li> <li>Middle school leaders</li> </ul>

Conduct Learning Walks or Peer Observations focused on differentiation	from: Term 3 to: Term 4	\$3,000.00	<ul> <li>✓ Professional learning for school-based staff</li> <li>Middle school leaders</li> </ul>
Develop a whole school tracking process to indentify and support Tier 2 and 3 students across the school	from: Term 2 to: Term 4	\$2,000.00	☑ Education workforces and/or assigning existing school staff to inclusive education duties  •
Totals		\$84,000.00	

#### Activities and milestones - Schools Mental Health Fund and Menu

Activities and milestones	When	Funding allocated (\$)	Category
Develop a Learning to Learn program to relaunch the School Wide Positive Behaviours framework	from: Term 2 to: Term 2	\$2,000.00	☑ Employ staff to support Tier 1 activities
Totals		\$2,000.00	

### Additional funding planner – Total Budget

Activities and milestones	Budget
Employ counsellor to work 1-1 with students	\$30,000.00
Totals	\$30,000.00

#### Additional funding planner – Equity Funding

Activities and milestones	When	Funding allocated (\$)	Category
Employ counsellor to work 1-1 with students	from: Term 1 to: Term 4	\$0.00	
Totals		\$0.00	

#### Additional funding planner – Disability Inclusion Funding

Activities and milestones	When	Funding allocated (\$)	Category
Employ counsellor to work 1-1 with students	from: Term 1 to: Term 4	\$0.00	
Totals		\$0.00	

#### Additional funding planner – Schools Mental Health Fund and Menu

Activities and milestones	When	Funding allocated (\$)	Category
Employ counsellor to work 1-1 with students	from: Term 1 to: Term 4	\$30,000.00	☑ Employ allied health professional to provide Tier 2 tailored support for students
Totals		\$30,000.00	

# **Professional learning plan**

Professional learning priority	Who	When	Key professional learning strategies	Organisational structure	Expertise accessed	Where
Develop Disability Inclusion Profiles for students who require adjustments to access learning.	☑ Disability inclusion coordinator	from: Term 1 to: Term 4	☑ Planning	<ul> <li>✓ Formal school meeting / internal professional learning sessions</li> <li>✓ PLC/PLT meeting</li> </ul>	☑ Internal staff	☑ On-site
Develop a Learning to Learn program to relaunch the School Wide Positive Behaviours framework	✓ Disability inclusion coordinator ✓ Leadership team ✓ Mental health and wellbeing leader ✓ School improvement team	from: Term 2 to: Term 2	☑ Planning ☑ Collaborative inquiry/action research team	☑ Formal school meeting / internal professional learning sessions	☑ Internal staff	☑ On-site
Induct and mentor new staff to the school's Instructional Model for Literacy and Numeracy (including graduates and staff new to the school)	✓ Assistant principal ✓ Leadership team ✓ Learning specialist(s)	from: Term 1 to: Term 4	☑ Planning ☑ Preparation	☑ Formal school meeting / internal professional learning sessions	☑ Internal staff ☑ Learning specialist	☑ On-site

	☑ School improvement team					
Refamiliarise all staff with the Instructional Model, supporting documentation and resources developed	✓ Learning specialist(s) ✓ School improvement team	from: Term 2 to: Term 2	<ul> <li>✓ Peer observation including feedback and reflection</li> <li>✓ Formalised PLC/PLTs</li> </ul>	☑ Formal school meeting / internal professional learning sessions	☑ Internal staff	☑ On-site
Deliver Professional Learning for staff on Tiered Intervention for Wellbeing, Learning and Behaviour	✓ Leadership team ✓ School improvement team	from: Term 2 to: Term 2	✓ Collaborative inquiry/action research team ✓ Peer observation including feedback and reflection	✓ Formal school meeting / internal professional learning sessions	☑ Internal staff	☑ On-site
Provide additional classroom support for disadvantaged students	☑ Education support	from: Term 1 to: Term 4	<ul> <li>✓ Peer observation including feedback and reflection</li> <li>✓ Demonstration lessons</li> </ul>	✓ Formal school meeting / internal professional learning sessions	☑ Internal staff	☑ On-site